



---

## ARTS COMMISSION

Penelope O'Neill, Chair  
Tricia Capri  
Marianne Hamilton  
Valerie Hopkins

Jade Bradbury, Vice-Chair  
Mary Curtis  
Jonathan Knowles  
David Stonesifer

## TOWN OF LOS GATOS ARTS COMMISSION

**TUESDAY, OCTOBER 28, 2008**  
**PLEASE NOTE TIME CHANGE: 4:30 P.M.**

**208 East Main Street  
Neighborhood Center  
Los Gatos, California**

### 1. ROLL CALL

Members Present: Chair Penelope O'Neill, Vice-Chair Jade Bradbury,  
Commissioners Curtis, Hamilton, Knowles, Hopkins and  
Stonesifer

Members Absent: Commissioner Capri

Also Present: Regina Falkner, Community Services Director; Maurine Dudley,  
Administrative Secretary; Greg Larson, Town Manager

### 2. APPROVAL OF OCTOBER 8, 2008 MINUTES

It was M/S/C (Hamilton /Bradbury) that the minutes be approved as submitted.

### 3. COMMUNICATIONS

Verbal (Three minute time limit per speaker for subjects not agendized)

Commissioner Knowles reported a great turnout for the Society Dog Halloween Parade. Approximately 500 people were in attendance and monies raised will go to the canine unit of the Police Department.

Written - None

4. **STAFF REPORTS**

- 4.1 Memo from Town Attorney Regarding Arts Commission – Brown Act  
Staff reviewed the memo from the Town Attorney. Based on clarification, some communication processes will need to be changed. Staff has begun to send electronic messages to the Commissioners as “blind copy” in order to minimize communications through “reply all.”
- 4.2 Verbal Report Regarding Standing Ad Hoc Committee  
Staff provided clarification of Committees subject to the Brown Act. Based on a review by the Town Attorney, the Music in the Park Committee is subject to Brown Act requirements. Related ad hoc committees can be established for this year only. The Commission agreed that alternative structures for developing and implementing Music in the Park should be explored this fiscal year.

5. **COMMITTEE REPORTS:**

- 5.1 Music in the Park (MIP)
1. Approve revised MIP Guidelines  
After review and discussion, it was M/S/C (Knowles/Bradbury) that the guidelines be approved with the following change:  
*B; Project Funding; 2. Project expenses shall be based on prior year's expenses plus a modest annual CPI adjustment.*
  2. Appoint MIP Band Selection Committee and Chair(s)  
It was M/S/C (Knowles/Hamilton) that Band Selection be struck from the above title.  
After some discussion, it was agreed that the following Commissioners would compose the MIP Committee: Valerie Hopkins and Jonathan Knowles, Co-Chairs; Marianne Hamilton, Jade Bradbury. An MIP Committee meeting was set for November 3, 2008, at 3:30 p.m. The purpose would be to appoint an Ad Hoc Sub-Committee for band selection and sponsorship recruitment with 3 persons appointed to each Ad Hoc Sub-Committee.
- 5.2 Catwalk  
2008 Catwalk event has been cancelled.

6. **ADJOURNMENT**

Adjourn to Wednesday, November 12, 2008, with exception to the MIP Committee meeting to be held on November 3, 2008, at 3:30 p.m.